Report Writing Plan

Name:_____

⭐ We are going to organise our information so that we can write a factual report

Title_____

Classification:

Description:

Paragraph 1:

Paragraph 2 :

Paragraph 3:

Summary/Conclusion

My check list:

Have I recorded...

Classification	Paragraph 2
Description	Paragraph 3
Paragraph 1	Summary/Conclusion

Did I organise my information into a plan?

Can I now write my factual report?